

RIVERSIDE TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
April 12, 2018

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, April 12, 2018 at 7:00 p.m., in the Elementary Cafeteria.

Present were: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts, R. Ehrich, and J. Lennon

Absent was: R. Gonteski

Riverside High School JROTC led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 16, 2018 and posted at the Riverside Town Hall.

### **CORRESPONDENCE**

NJSBA School Board Notes dated March 23, 2018

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

### **GOOD NEWS**

The 75th Annual Sports Night will be held on Friday and Saturday evenings. Congratulations to all of the women and men who have participated in this event over the years. Senior Frank Doelling set the school record for career strike-outs with 204 in last Thursday's game against Florence. Today the Rams defeated New Egypt 8-2, and Frank's record stands at 214. Congratulations to Frank.

### **STUDENTS OF THE MONTH**

Mr. Shumway, Mr. Mongon and Mr. Pae introduced the following students of the month:

Elementary- Grace McCall, 3rd grade; Reese Forssell, 4th grade; Isabella Campbell (not present), 5th grade

Middle School- Rui Lopes, 6th grade, Gwenn Farrell, 7th grade; Siani Leahy, 8th grade

High School- Ian Horn, 9th grade; Bruce Morris, 10th grade; Anthony Moyer (not present), 11th grade; Digna Patel, 12th grade

### **SPECIAL PRESENTATION**

Mr. Buddy Micucci, Athletic Director, presented Lifetime Athletic passes to the Riverside VFW Post 3020.

### **SUPERINTENDENT'S REPORT**

Goal #1: During the 2017-2018 school year, the curriculum coordinator will facilitate curriculum writing and application. By working in concert with the leadership team, meaningful, sustained and job-embedded professional learning will be crafted to assist teachers in applying and implementing the Common Core State Standards and the NJ Student Learning Standards in their daily practice.

The Chemistry curriculum has been updated and Board of Education approved. The AP Chemistry is set to be approved this evening. All three schools are running professional learning communities within the course of the school day. Our most recent focus has been on benchmark assessments, using data to improve instruction and exploring math standards and best practices.

Goal #2: During the 2017-2018 school year, the district will support and promote teacher and administrator participation in both in-district and out-of-district professional learning opportunities designed to enhance professional practice and improve student achievement.

Twelve more outside professional development opportunities for teaching staff members have been BOE approved. They include a focus in the following areas: Science assessment, math application, writing, Google classroom, using person-centered approaches, and school safety.

Goal #3: Through the elementary school Attendance committee we will seek to improve elementary school attendance and lateness to school numbers. We will reduce both absences and lateness to school by 3% over 2016-17 final numbers (7,677/3,436). The attendance committee continues to meet on a monthly basis. Mr. Huber has sent home 467 letters to parents of students with three or more absences and has made 327 follow up phone calls to parents of those students accruing five or more absences. Mr. Shumway and Mr. Huber have celebrated 77 separate occasions where classes have had 10 days of perfect attendance. The wheel of attendance is working overtime in the elementary school. Total absences are down by 768 and lateness is down by 164 occasions. We continue to emphasize, with our parents, that excellent school attendance is an early indicator of future success.

### **APPROVAL OF MINUTES**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on March 15, 2018 and Special Meeting on March 27, 2018.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts

Nay: 0  
Carried

### **APPROVAL OF FINANCIAL REPORTS**

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (February 28, 2018), the Treasurer's Report (February 28, 2018), the Cafeteria Financial Report (February 28, 2018), the student Activity Financial Report (February 28, 2018), Athletic Council (February 28, 2018) and the Budget Status Report (February 28, 2018), as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts

Nay: 0  
Carried

**APPROVAL OF BILLS**

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of April 2018 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

**BUSINESS & FINANCIAL**

**Transfers**

On the motion by Mr. D’Agostino, seconded by Mrs. Graf, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district’s budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-261-610-05	11-000-261-420-05	\$7,614

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

**Fire Drill and Security Report**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the March Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

**Nutri-Serve Food Management Contract Renewal**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby renews the food service management contract for Nutri-Serve Food Management, Inc. at the flat management fee of \$29,540 for the 2018-19 school year (An increase of \$861.00). This contract includes a breakeven guarantee and a projected return of \$44,000 based on a lunch price increase of \$.10 across the board. If the actual bottom line is below this amount, Nutri-Serve will subsidize the bottom line of the Riverside School District up to 100% of the management fee. All guarantee conditions as listed in the contract must be met.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Abstained: Mr. D' Agostino  
Nay: 0  
Carried

**Lunch Prices**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following cafeteria lunch prices for the 2018-19 school year:

	<b><u>Regular</u></b>	<b><u>Reduced</u></b>
Elementary	\$ 2.60	\$ .40
Middle/High	2.75	.40
Breakfast	1.30	.30
Adult	3.50	
Milk	.55	.35

(an .10 increase for Elementary and MS/HS Lunches and Adult lunch)

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

**ACES**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the attached resolutions to bind the Riverside Township School District to purchase Natural Gas and Electric Services through the Alliance for Competitive Energy Services (ACES).

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

**PERSONNEL**

**Family Leave/Unpaid Leave**

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid family leave request for the employee listed below for the periods indicated:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
Kathleen Kubak	HS Science Teacher	Sep 4, 2018 through Nov 27, 2018

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

**Resignation**

On the motion by Mrs. Graf, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation from Gregory Mongon as Elementary School Instructional Ambulatory Aide, effective April 6, 2018.

Mr. D’Agostino thanked Greg for the his services in Riverside.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, S. Parker,  
M. Pinho,  
Abstained: J. Mongon, D. Potts  
Nay: 0  
Carried

**New Employee**

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves Kimberly Ann Pulley, Elementary School Instructional Ambulatory Aide, at the contract rate of \$17.46, as needed per IEP, effective April 13, 2018, for the 2017-2018 school year, as recommended by the Superintendent.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

**Staff Development**

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2017-2018 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

**POLICY**

**Second Reading**

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the second reading of the attached list of new and revised policies and regulations, as presented.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

## **STUDENTS**

### **Field Trips**

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2017-2018 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts

Nay: 0  
Carried

### **Fundraisers**

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2017-2018 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts

Nay: 0  
Carried

### **HIB**

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for April 2018, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts

Nay: 0  
Carried

### **Home Instruction**

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2017-2018 school year:

<b><u>ID#</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
250055	04/09/18	TBD

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts

Nay: 0  
Carried

## **PROGRAM**

### **Curriculum**

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the High School AP Chemistry Curriculum, aligned to the New Jersey Student Learning Standards, as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts

Nay: 0  
Carried

### **Elementary Summer School**

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the offering of a remedial/support summer school program for designated Riverside students scheduled to be in grades K-4 during the 2017-18 school year, starting July 2, 2018 through July 30, 2018, from 8 AM until 12 PM (Monday-Friday).

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts

Nay: 0  
Carried

### **Extended School Year Program**

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the offering of an extended school year program for grades Pre-Kindergarten through Grade 5 and MD class, grades 6-8 for Riverside students, starting July 2, 2018 through July 30, 2018 from 8 AM until 12 PM (Monday-Friday.)

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts

Nay: 0  
Carried

### **Summer Credit Program**

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves Educere Inc. to provide remedial credit summer school courses to Riverside High School students, at no cost to the District, and agrees to accept the credits thus earned by those students.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts

Nay: 0  
Carried

## **COMMITTEE REPORTS**

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – Mr. McElroy reported that the committee met on 3/27/18 to submit budget to the county office. Mrs. Lennon did a fine job as always, but Mr. McElroy would like to give the tax payers a break next year.

BUILDINGS & GROUNDS – No report

ATHLETICS – No Report

CURRICULUM –No Report

SAFETY & SECURITY – Mr. Potts reported that the committee met on 3/15/18 with Megan Jack and Lorraine Hatcher from Riverside Township and Chief Bill Eliason of the Riverside Police Department. They wanted to meet in the wake of the recent attack in Florida. They were interested in the security measures that were in place and offered some ideas on how to “update” current procedures. Chief Eliason brought up some ideas, both cost effective and some possible long term goals. An idea was to have staff participate in the Active Shooter drill with the police department, to name one. The committee will meet again to see how we can try to implement the ideas presented.

STUDENT GOVERNMENT – No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION –Mr. Holak reported that he is waiting for notification for next assembly

DELANCO REPRESENTATIVE-No report

## **Acknowledgement of Visitors**

Mr. Dave Dunkerson, 621 Bridgeboro Street, addressed the board regarding PCA which allows parents, coaches and players to communicate positively. Mr. Dunkerson wants to know if the school could share the cost? Also asked if the track is open to the public? Mr. Dunkerson wants to start a track program and wants to know if the school could update the track?

## **ADJOURNMENT**

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, the meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Jodi Lennon  
Board Secretary